

Regulations of the Student Initiative Fund Powiślański University

General provisions

1. The implementer as well as the contractor of the SFI is Powiślański University with its head office in Kwidzyn at ul. 11 Listopada 29, (82-500), registered in the Register of Non-Public Higher Education Institutions, kept by the Minister of Science and Higher Education under the number 166, NIP 581 17 22 066, REGON:191871175 along with branches of the Higher Education Institution located within its structure:
 - Branch of the Powiślański University in Gdańsk - Heweliusza 11/ Smoluchowskiego 18,
 - Branch of the Powiślański University in Toruń- Prosta 4,
 - Branch of the Powiślański University in Kościerzyna - W. Sikorskiego 1
2. **The fund was established in the 2023/ 2024 academic year, and the first applications can be submitted from January 2024.**

§ 1 Objectives of the Fund

1. The Student Initiative Fund (hereinafter referred to as the "Fund"/"SFI") of Powiślański University (hereinafter referred to as the "University") was established to support and finance initiatives of students of University, including its affiliates. The Fund operates on the premises of University and supports student projects in various fields of activity, including cultural, educational, sports or social/recreational.
2. The Student Initiative Fund can be used to support a variety of projects, activities and initiatives aimed at developing the student community, improving learning conditions or promoting academic culture.
3. A list of sample initiatives on which students could allocate funds From the Student Initiative Fund:
 - 1) **Organization of Cultural Events:**
 - Funding for concerts, performances, art shows, lectures or other cultural events that enrich cultural life at the university.
 - 2) **Supporting Social and Charitable Activities:**
 - Implementation of charitable projects, community collections, volunteer actions or activities to support the local community.

- 3) **Education Projects:**
 - Organization of conferences, workshops, lectures or other educational activities to enhance students' knowledge and skills.
- 4) **Sports Initiatives:**
 - Support of sports teams, organization of tournaments, purchase of sports equipment, and promotion of active lifestyles among students.
- 5) **Student Infrastructure Development:**
 - Upgrading or purchasing equipment for classrooms, computer labs, libraries or other student areas.
- 6) **Sustainability Projects:**
 - Initiating activities that promote sustainability, such as environmental campaigns, tree planting and environmental education.
- 7) **Creation and Development of Student Clubs:**
 - Funding newly established student clubs, organizing club events, and promoting students' diverse interests.
- 8) **Research Project Support:**
 - Funding for research projects, master's theses or scientific activities that can contribute to the development of students' knowledge and skills.
- 9) **Improving Study Conditions:**
 - Investing in projects that improve the learning environment, such as purchasing modern technology, adapting classrooms or improving campus infrastructure.
- 10) **Initiating Innovative Projects:**
 - Support for creative and innovative projects that can contribute to the development of the university and strengthen cooperation between students and the academic environment.
- 11) **Promoting Healthy Lifestyles:**
 - Organizing health-related events, such as healthy cooking workshops, fitness classes and anti-stress campaigns.
- 12) **Soft Skills Development:**
 - Implementation of training and courses to develop soft skills, such as time management, communication or teamwork skills.
- 13) **Creating Creative Space:**
 - Equipping a creative corner at the university, where students can work together on art, literary or film projects.
- 14) **Initiating Industry Meetings:**
 - Organization of job fairs, meetings with representatives of industries, or networking events to enable students to make contacts with entrepreneurs.
- 15) **Action for Equity and Diversification:**

- Support for activities that promote gender equality, cultural diversity or social inclusion on campus.

16) Creating Multimedia Educational Resources:

- Funding for projects to create cutting-edge educational materials, podcasts, video lessons or online learning platforms.

17) Supporting Student Entrepreneurship:

- Funding for projects that support student entrepreneurship, such as business incubators, mentorships and startup competitions.

18) Foreign Language Courses:

- Organization of foreign language courses to enable students to develop language skills according to their interests.

19) Initiating Research:

- Supporting students in conducting scientific research, purchasing research equipment or subsidizing participation in scientific conferences.

20) Creating Space for Self-Development:

- Organization of personal development workshops, coaching sessions or meetings with career development experts.

21) Cultural Platform Development:

- Create an online platform or app to promote cultural events and student community activities.

22) Foreign Student Support:

- Establish a fund to support international students, providing them with financial assistance in difficult situations or organizing inclusive events.

23) Creating E-learning Learning Resources:

- Development of an e-learning platform or educational application, offering additional resources for students in remote learning.

4. The above-mentioned goals are the key areas to which the university agrees to transfer funds based on the considered ideas contained in the students' application forms/requests.

§ 2 Fund financing

1. The fund is financed by funds allocated by Powiślański University and by fundraising by the students themselves.
2. The Fund shall be credited annually with an amount determined by the Rector (hereinafter referred to as the "Annual Amount").
3. The annual amount of the Fund is determined by the Rector on the basis of available funds.
4. The annual amount is given at the beginning of the academic year/semester.
5. The cost of implementing the students' project must not exceed the amount referred to in paragraph 3, and its settlement must be made within a time frame consistent with the completion date of the approved initiative.

§ 3 Applicants

1. Applications to the Fund can be submitted by students of the University from all locations of the University - Gdańsk, Toruń, Kwidzyn and Kościerzyna through their group heads or other representatives of the student group (hereinafter referred to as "Applicants"). The Applicant can be a student at any stage of education as well as of any age.
2. The total amount used, which the Rector transferred to the approved initiative, consists of:
 - The number of students supporting the proposal,
 - The location of the university from which the students are applying for the initiative,
 - mode of study - full-time/extramural.
3. Applicants must have active student representation for the academic year and be in full compliance with the University's current regulations.
4. The application can be downloaded at www.powislanska.edu.pl under Student>Student Zone>Student Initiative Fund.

§ 4 Submission of applications

1. Downloaded from www.powislanska.edu.pl, the application to submit initiatives to the Student Initiative Fund must include answers to the following inquiries/information:
 - a) Name of the group starter/student group representative - the group of students putting themselves behind the initiative must not be less than 10 people, location of the potential initiative, album number, contact information and year and field of study
A list of signatories to the initiative-name, surname, year of study/direction and signature.
 - b) The purpose for which the Foundation is to use the funds with a detailed description .
 - c) Motivation for the Authorities and benefits for students from the introduction of the initiative.
 - d) The estimated amount that the implementation of the initiative-business plan will consume.
2. The application - Appendix No. 1 on SFI and the regulations are the necessary elements to apply for the implementation of the idea submitted to SFI.
3. The application must be signed by the Applicant and, together with the signed regulations, sent by scan to the Fund's e-mail box: fundusz_inicjatyw@powislanska.edu.pl and delivered stationary to the dean's office at the location from which the initiative originated.
4. The paper version must be delivered within 2 weeks after the application is sent to the electronic box.

§ 5 Deadlines

Applications to the Fund may be submitted by Applicants throughout the academic year, including holidays.

§ 6 Evaluation of applications

1. Applications to the Fund will be evaluated by a Committee consisting of the Rector, the Bursar, the Vice-Rector - designated by the Rector, the Director of Infrastructure and Representatives of the Student Government, including a representative of the student government who is not a Polish citizen.
2. The evaluation of the Applications will take into account their compliance with the objectives of the Fund, the motivation and benefits of introducing the initiative, as well as the estimated amount.
3. The evaluation will be based on an analysis of the proposal submitted by the student group - its quality, ingenuity, duration of the initiative (depending on whether it is the purchase of material goods - indefinite duration/ creation of temporary projects - the duration should not be more than a year) as well as, most importantly, its usefulness/ usability for the largest possible group of students.

§ 7 Allocation of funds

1. The applicant receives a positive or negative assessment within 2 weeks from the date of submission of the paper application to the Dean's Office belonging to the location of the university, respectively, in the location to which the students applying for the initiative belong, and as a reply to the email address from which the application was sent.
2. Funds provided by the University for the implementation of the selected initiative, must be accounted for in the current academic year. In the case of implementation of an initiative for more than one academic year, funds are accounted for in subsequent years analogously to the first sentence.
3. Documentation of the expense incurred is an invoice issued to Powiślański University or, in accordance with the applicable regulations, a receipt with the University's Tax Identification Number (Article 106e paragraph 5 item 3 of the VAT Act, Journal of Laws 2023 item 1570, i.e.).

§ 8 Project implementation

The implementer of the approved initiative is Powiślański University. After receiving a positive opinion on the application, the Applicant receives a concrete plan for the execution of the project as well as an approximate time for the completion of work on it.

§ 9 Final provisions

1. The Regulations of the Fund may be amended and updated taking into account the opinion of the Student Government.
2. Any disputes regarding the Fund will be resolved in accordance with applicable laws and regulations.
3. These regulations enter into force on the date of their adoption and publication on the University's website - www.powislanska.edu.pl, tab Student- Student Zone- Student Initiative Fund.

Rector

Katarzyna Strzała-Osuch, PhD, Professor of PSW