



FACULTY: *Economic and Social Sciences*
COURSE: *Economics*
LEVEL OF EDUCATION: *first-level studies (bachelor)*
FORM OF EDUCATION: *full-time*
PROFILE: practical
ITEM CARD
(Syllabus)

Subject Name: Library Training				ECTS credits: 0		
Lecturer: according to the list of lecturers and the schedule of classes						
Year: 1	Lectures	Conversation classes	Laboratory exercises	Exercise	BUNA*	Form of credit*
Semester: 1	4 e-learning	0	0	0	0	Z
* E – exam; Z – credit; ZO – passing with a grade, BUNA – without the participation of an academic teacher						
Purpose of the course: <i>To familiarize the student with the organization and functioning of the library and information system, the ways of making collections available, the rules for using the collections and the library services offered. Familiarizing the student with the library website as the basic source of information about the library and its resources. Acquisition by the student of the ability to search online catalogs according to various search criteria, develop a research strategy. Preparing the student to use a variety of traditional and electronic information and bibliographic sources. The student gets to know the electronic information sources available in the library.</i>						
Didactic methods: <i>assimilation of knowledge through e-learning.</i>						
Prerequisites: <i>No requirements</i>						
No	Subject matter of the classes					
I	LECTUREY: 1. University’s library website. 2. Libra Net university library and information system 3. Library collections and electronic resources - including IBUK Libra, Academica Digital Interlibra library, Virtual Science Library, open science collections, EBSCO databases 4. Library services. 5. Basic bibliological and bibliographic concepts. 6. Location of documents. 7. Computer directories. 8. Methodology for searching computer directories. 9. Searching for scientific literature through traditional and electronic information and bibliographic sources. 10. Thematic search in the Libra Net library and information system					
II	CONVERSATIONS:					
III	LABORATORY EXERCISES: not applicable					
IV	EXERCISES: not applicable					
V	BUNA: not applicable					
Learning outcomes						
Directional effects – symbol and specification			Objective effects – specification			
in the field of KNOWLEDGE:						



P6U_W	P6S_WG	E1_W12 Has advanced knowledge of modern information and information systems and techniques and the possibilities of their use in accordance with the studied direction in practice.	Knows and applies the rules and ways of sharing library resources.
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in terms of SKILLS:

P6U_U	P6S_UW P6S_UK	E1_U05 Can find and properly select sources of information, critically analyze, evaluate and synthesize this information, and participate in debates, presenting and discussing different opinions and positions .	Is able to use library and information systems available in traditional and digital form.
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Ways to verify the outcome of this learning (KNOWLEDGE, SKILLS, SOCIAL COMPETENCES)

Effects(symbol)	Written exam	Oral exam	Colloquium	Essay/Paper	Homework	Individual presentation	Group presentation	Activity in class	Participation in the discussion	Individual project	Group project
E1_W12	X										
E1_U05	X										

Form and conditions of passing the subject: on-line test.

The student's workload needed to achieve learning outcomes in hours and ECTS credits	
Contact hours with an academic teacher	
Types of classes	Number of hours
Participation in lectures	4
Participation in seminars	
Participation in exercises	0
Participation in laboratory classes	
Consultations (2 hours for the lecture, 1 hour for one training group, conv., sem.)	
Sum of	4
Student's own workdivided into time (examples of student work forms)	
Form of student work	Number of hours
Preparing for classes	
Writing a paper/project/essay	
Gathering materials and preparing presentations	
Self-reading	
Preparing for colloquia/tests	
Preparing for the written/oral exam in a subject	
Preparation for written/oral credit in a subject	
Sum of	0
Total (contact hours + student's own work)	4
	0 ECTS
Including the number of ECTS credits for contact hours with the direct participation of an academic teacher	0 ECTS



Including the number of ECTS credits for hours carried out in the form of independent work		0 ECTS
Classes with a practical profile		
Types of classes	Number of hours	
Participation in laboratory exercises		
Preparing for practical credit		
Sum of		
Number of ECTS credits for practical classes		
Basic literature: (<i>up to 3 items</i>) Regulations for making collections available in the library and information system of the Powiślański University		
Acceptance of the Vice-Rector:		