



## **6. Financing and payment of scholarships for academic staff (STA and STT)) and administrative staff (STT) under the Erasmus+ Programme for the academic year 2025/2026**

1. The amount of the scholarships is defined by the Erasmus+ National Agency in the document **RULES ON THE ALLOCATION OF FUNDING FOR MOBILITY PROJECTS IN THE HIGHER EDUCATION SECTOR IN THE ERASMUS+ PROGRAMME for the Call for Proposals 2025**. Applies to student and staff mobility projects with EU countries and third countries associated with Erasmus+ (i.e. mobility projects supported by internal policy funds). Available on the Erasmus+ National Agency website [https://erasmusplus.org.pl/brepo/panel\\_repo\\_files/2025/02/19/nsdw3f/zasady-alokacji-i-stawki-stypendialne-ka131-2025.pdf](https://erasmusplus.org.pl/brepo/panel_repo_files/2025/02/19/nsdw3f/zasady-alokacji-i-stawki-stypendialne-ka131-2025.pdf)
2. Approximately 4 weeks prior to the planned date of departure, Academic Teachers/Staff sign an agreement with the home university which is the basis for the Erasmus+ grant. In the case of funding of the trip by the Erasmus Consortium, of which the University is a member, the Consortium Coordinator may be a party to the financial agreement with the beneficiary (after the beneficiary has been nominated by the University for funding by the Consortium).
3. The method of payment of the stipend is agreed by the parties.
4. Staff recruited for the trip on the basis of the recruitment rules will receive a flat-rate subsidy from the funds received from the National Agency, in accordance with the NA Erasmus+ rules above.
5. The University Erasmus Coordinator or the Erasmus Consortium Coordinator shall determine the amounts due as funding on the basis of:
  - number of days of activity and inactivity according to the STA and STT programme,
  - number of days and duration of travel,
  - mode of transport - green travel,
6. If green travel requirements are met, employees are entitled to individual support for subsistence costs for up to 6 additional days (documented by a green travel schedule with tickets or other evidence of long travel). The participant is required to provide a statement of the mode of transport for 'green travel' for 51% of the trip and to provide documentary evidence that such travel has been completed.  
For non-Green Travel, the employee is entitled to funding for 2 additional days, one before and one after mobility.



7. The scholarship is a grant and by definition does not have to be sufficient to cover all costs. The scholarship is paid as a lump sum in accordance with the Erasmus+ rules.
8. The amount of the scholarship for university staff can vary, depending on the destination country and the length of stay.

**Amount of funding for programme countries (KA131): Teachers/staff**

<b>University staff group countries</b>	<b>Daily rate for projects accepted in the 2025 competition for trips lasting no more than 14 days</b>	<b>Daily rate for projects accepted in the 2025 competition for trips of 15 days to 2 months*.</b>
Group 1 - Austria, Belgium, Denmark, Finland, France, Germany, Iceland, Ireland, Italy, Liechtenstein, Luxembourg, the Netherlands, Norway, Sweden and non-affiliated countries from regions 13 and 14	190 €	133 €
Group 2 - Cyprus, Czech Republic, Estonia, Greece, Spain, Latvia, Malta, Portugal, Slovakia, Slovenia	170 €	119 €
Group 3 - Bulgaria, Croatia, Hungary, Lithuania, North Macedonia, Poland, Romania, Serbia, Turkey	148 €	103 €

*\* For stays of more than 14 days, on the 15th and subsequent days of stay, the daily rate paid is 70% of the daily rate paid for stays of up to 14th day.*

**9. Travel costs relating to Staff travel**

<b>Travel costs distance</b>	<b>lump sum for travel costs</b>	<b>"green travel"</b>
0 to 99 km	23 € per participant	56 € per participant
from 100 to 499 km	211 € per participant	285 € per participant
500 to 1999 km	309 € per participant	417 € per participant
2000 to 2999 km	395 € per participant	535 € per participant
3,000 to 3,999 km	580 € per participant	785 € per participant



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4,000 to 7,999 km	1188 € per participant	1188 € per participant
8,000 km or more	1735 € per participant	1735 € per participant

10. The grant received from the Erasmus+ Programme budget is intended to cover additional and not full costs related to the stay at the partner university.
11. Funding is considered cleared upon delivery of a certificate confirming the programme and date of departure, and completion of an online survey.