

# **REGULATIONS OF THE STUDENT GOVERNMENT OF POWIŚLAŃSKA ACADEMY OF APPLIED SCIENCES**



**Powiślańska  
Academy  
of Applied Sciences**

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## **Chapter I**

### **General Provisions**

#### **§1**

The Student Government of Powiślańska Academy of Applied Sciences, hereafter referred to as the Student Government, is formed by all students of Powiślańska Academy of Applied Sciences and its Affiliates, hereafter referred to as PAAS, and the Student Government bodies are their exclusive representative.

The Self-Government upholds the rights of students and represents them before the authorities of the Powiślańska Academy of Applied Sciences. The Self-Government supports and promotes scientific, artistic, cultural, social and sports activities. It provides assistance to students in matters related to the quality of education, material assistance and interpretation of the academy's regulations. The Self-Government wishes to create a space for students to foster personal development, exchange of experiences and social activity in the academic environment.

#### **§2**

1. The Self-Government operates on the basis of the Law of July 20, 2018. - Law on Higher Education (Journal of Laws 2024, item 1571, as amended), regulations implementing the laws, the Statute of the PAAS and these Regulations.
2. The Rector of Powiślańska Academy of Applied Sciences shall overrule, by way of supervision, the decisions of the Self-Government bodies that are inconsistent with the provisions of the law, the Statute, the Regulations of Studies or these Regulations.

#### **§3**

1. The full name of the Student Government of Powiślańska Academy of Applied Sciences as translated by into the listed foreign languages reads:
  - 1) English:  
Students' Union of Powiślańska Academy of Applied Sciences;
  - 2) German language:  
Studentische Vertretung der Powiślańska Akademie der Angewandten Wissenschaften;
  - 3) Ukrainian language:

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2. The graphic mark of the Student Government with a proprietary design is described in Appendix 1 to these Regulations.

**§4**

1. The local government operates through its bodies.
2. The Student Government is the exclusive representative of all students of the academy.
3. The organs of the Local Government are not subordinated to any supra-academy local government structures.
4. The bodies of the Local Government are accountable to their constituents.
5. The bodies of the Student Government decide on the distribution of funds allocated by the bodies of the academy for student purposes. The Student Government prepares a report on the distribution of funds and an accounting of these funds at least once per academic year and makes them available in the Public Information Bulletin on the academy's subject page.
6. The bodies of the Self-Government participate in the implementation of the tasks of the PAAS, in particular, in the didactic and educational, popular-scientific, social and living, cultural and educational, sports and recreational and informational processes.
7. The Rector, by administrative decision, shall have the right to dissolve the academy student organization that grossly or persistently violates the provisions of the generally applicable law, the statutes of the academy, the study regulations or the bylaws of the organization.

**Chapter II**  
**Rights and responsibilities of the Student Government**

**§5**

Local government through its action:

- 1) defends the rights of students,
- 2) participates in deciding the affairs of the PAAS,
- 3) makes demands and motions at Senate meetings,
- 4) supports scientific, cultural, sports, tourism, economic and other student initiatives,
- 5) seeks to create conditions that allow students to exercise their right of association,

- 6) expresses the opinion of the student community on matters related to the processes of education and upbringing in higher education institutions, as well as on issues related to it or requiring its expression,
- 7) establishes active cooperation with student organizations of other academy's, in which they share experiences and contribute to the character of the student community,
- 8) takes part in the distribution of student financial aid funds,
- 9) reviews the distribution of funds and other financial resources of the academy, intended for student purposes,
- 10) supports and actively participates in charitable and cultural events organized by the PAAS as well as other independent bodies.

## §6

1. The Local Government supports the Authorities and organizational units of the PAAS in carrying out their tasks.
2. Student representatives serve on the Senate, committees, and other collegial bodies responsible for, among other things, the quality of education, in accordance with the principles of their appointment. Pursuant to paragraph 2 of § 14, section 2 of the Statute of the Powiślańska Academy of Applied Sciences, the mandate of a member of the PAAS Senate as an ex officio representative of the Student Government is held by: the Academy Council of Student Government Chairperson, the Academy Council of Student Government Vice-Chairperson, and the Academy Student Government Council Treasurer. The remaining positions are appointed by the Academy Council of Student Government.

## §7

1. The Self-Government, for the realization of its objectives, has the right, to the extent agreed with the relevant organizational units of the PAAS, to use the facilities and material means of the PAAS, in particular, such as printing, telecommunications, information technology equipment, local premises, information and promotional materials, and other necessary for the realization of the objectives of the Self-Government.
2. Decisions of the PAAS Authorities regarding the premises allocated for the purposes of student organizations are made with notification to the Local Government.

## §8

1. The self-government, within the scope of its objectives, may carry out cultural and publishing activities, may create and supervise student scientific, cultural, sports and tourism agencies, as well as social institutions intended for students, in compliance with the provisions of the Act on Economic Activity and the Act on Copyright and Related Rights.
2. The creation of student agendas and organizations subject to the Student Government requires the approval of the Academy Authorities.

## **Chapter III** **Bodies of the Student Government**

## §9

1. The Student Government operates through its bodies, which are divided into one-person and collegiate ones.
2. The collegial bodies of the Local Government are:
  - a) Academy Council of Student Government hereinafter referred to as ACSG;
  - b) Directional Council of Student Government hereinafter referred to as the DCSG.
3. The single-member bodies of the Local Government are:
  - a) Chairman of the Student Government of PAAS hereinafter referred to as the Chairman,
  - b) Deputy Chairperson of the PAAS Student Government, hereinafter referred to as the Deputy,
  - c) Chairman of the Directional Council of Student Government of the PAAS hereinafter referred to as Chairman of the DCSG,
  - d) Deputy Chairman of the Directional Council of the PAAS Student Government, hereinafter referred to as the Deputy of the DCSG,
  - e) Treasurer of the Student Government of PAAS hereinafter referred to as the Treasurer,
  - f) Elders of each group hereinafter referred to as Elders.
4. The term of office of the Local Government bodies is 2 years.
5. The bodies of the Local Government are apolitical.
6. The bodies of the Local Government represent the students of the Academy with dignity by acting in accordance with the Powiślańska Academy of Applied Sciences student oath.

7. The bodies of the Local Government carry out activities aimed at informing the Academy's student community about the initiatives and decisions they take.

## **§10**

1. Active and passive electoral rights to the bodies of the Local Government are granted to all students of the PAAS, including its branches.
2. A student may be deprived of the passive right to vote by a final decision of the disciplinary committee.
3. Elections to the collegial bodies of the Student Government are organized by the Academy administration, in cooperation, where possible, with the outgoing Student Government.
4. Elections to the collegial bodies of the Student Government are universal, equal, and secret, and are conducted using electronic voting.
5. Candidates may campaign prior to the election.
6. A vacancy in the collegial bodies of the Self-Government shall be filled by the person from the list of candidates with the next highest result.
7. If the list is exhausted, a by-election shall be held within one month of the seat becoming vacant.
8. A by-election shall not be held if there are four months or less remaining in the term of office.
9. Membership in Self-Government bodies may be combined, except for the positions specified in § 9, section 3, points a-e.

## **Chapter IV**

### **Academy Council of Student Government**

## **§11**

1. The Academy Council of Student Government the Powiślańska Academy of Applied Sciences represents the general student body of the Academy.
2. The Academy Council of Student Government is the highest legislative body of the Local Government.
3. The Academy Council of Student Government performs the tasks of the legislative body of the self-government within the meaning of Article 110 of the Law, not reserved in the Regulations for other bodies.

## §12

The Academy Council of Student Government consists of 4 students representing the nursing program in Polish, 2 representing the other fields of study conducted by the Academy in Polish, and 1 student representing the students of foreign language programs who obtained the highest number of votes in the voting.

## §13

The tasks of the Academy Council of Student Government include, in particular:

- 1) adoption and amendment of these Regulations;
- 2) agreeing on the contents of the Rules and Regulations of Studies adopted by the Powiślańska Academy of Applied Sciences Senate, in accordance with the Law;
- 3) providing opinions on drafts and approving legislation relating to the Academy's student community.

## §14

1. Ordinary meetings of the Academy Council of Student Government are held, excluding days off, in person or online.
2. The meetings are convened electronically (e-mail) by the Chairman or at his request by a person authorized by him, no later than within 7 days before the scheduled date of the meeting. The invitation, including the proposed agenda, is sent to all members of the ACSG.
3. The meetings are chaired by the Chairman or a member of the ACSG designated by him.
4. The meetings of the ACSG are open to the public. The Academy Council of Student Government, for important reasons, may, by an absolute majority of votes, resolve their secrecy.
5. The meetings of the Academy Council of Student Government are recorded in the minutes by a member of the ACSG designated by the Chairman.
6. Materials presented at the meeting, in particular presentations and reports, are attached to the minutes.
7. ACSG meetings may be recorded.
8. Attendance at the USGC meeting is mandatory and verified through the attendance list.
9. Meetings of the USGC may be attended by outsiders without voting rights. The participation of guests is recorded.

## §15

1. The Academy Council of Student Government performs its tasks, including expressing opinions and taking a position in the form of resolutions.
2. Resolutions of the ACSG shall be adopted by a simple majority with a quorum at the meeting, unless otherwise provided in these Regulations.
3. In the event of an equal division of votes, the Chairman's vote shall prevail.
4. Voting on personnel matters is secret.
5. At the request of 1/3 of the composition of the ACSG, voting on any issue may be kept secret.
6. If a secret ballot is conducted, the chairman of the ACSG meeting shall propose a scrutiny committee, which shall be subject to approval by the ACSG in an open vote by a simple majority.

### **Chairman and Vice Chairman of the Academy Council of Student Government**

## §16

The Chairman is the head of the Self-Government and directs the work of the ACSG.

## §17

The President is a member of the Academy Senate and a delegate of the Student Government to the Parliament of the Republic of Poland.

## §18

1. The chairperson is the ACSG member who received the most votes in the elections indicated in § 10.
2. In the event of loss of mandate or suspension of the Chairman, these duties shall be temporarily performed by the Vice Chairman.
3. If the Vice Chairman is unable to assume the above duties, the acting Chairman shall be elected by the ACSG from among the ACSG members.
4. If the ACSG Chairman loses her/his mandate, the acting Chairman is obligated to convene a meeting of the ACSG within seven days, which must be held within 14 days of the ACSG

mandate being filled. At this meeting, a new Chairman is elected from among the ACSG members.

## **§19**

1. The tasks of the Chairman include, in particular:
  - 1) signing and implementation of ACSG resolutions;
  - 2) directing the activities of the Local Government;
  - 3) representing the interests of students before the authorities of the Academy;
  - 4) convening and presiding over meetings of the ACSG;
  - 5) issuing orders and announcements;
  - 6) to submit a report to the Rector of the Academy on the distribution and settlement of funds referred to in item. 6 of this paragraph;
  - 7) agreeing on the granting of scholarships to students from the Academy's own scholarship fund.
2. In addition, the powers of the Chairman include:
  - 1) representing the Local Government in and outside the Academy,
  - 2) representing the Local Government in the Senate of the PAAS,
  - 3) convening and presiding over meetings of the Local Government,
  - 4) ensuring compliance with these Regulations and resolutions of the PAAS.

## **§20**

1. The Vice Chairman is the ACSG member who obtained the second highest result in the general vote, provided that he/she is studying a different field of study than the Chairman.
2. The powers of the Vice Chairman of the ACSG include:
  - 1) replacing the Chairman;
  - 2) performing the duties of the ACSG Chairman during the absence or loss of his/her mandate of the ACSG Chairman;
  - 3) active cooperation with the Chairman of the ACSG.
3. The Chairman may authorize the Vice Chairman of the Local Government to handle specific matters and exercise certain powers on its behalf within the established scope.
4. In the event of the resignation or dismissal of the Vice Chairman, the Chairman is obligated to convene a meeting of the ACSG within seven days, which must be held within 14 days

of the ACSG mandate being filled. At this meeting, a new Vice Chairman is elected from among the ACSG members.

## **Chapter V**

### **Directional Council of Student Government**

#### **§21**

1. The Directional Council of the Student Government is the legislative body of is the Student Government body at the level of the program offered.
2. The Directional Council of the Student Government is elected from among students in a given field of study, with three members. Separate DCSG operate for Polish-language and English-language programs in the same field of study.

#### **§22**

The DCSG is responsible for making decisions on the Self-Government at the level of the direction in consultation with the USGC, in particular:

- 1) Representing faculty students before faculty members and authorities;
- 2) Expressing opinions on draft resolutions of the USGC, concerning student affairs, including study programs and quality of education;
- 3) Submitting to the USGC its own proposals for resolutions and decisions on student affairs;
- 4) Collaborating with the starosts of the year and the starosts of the groups.

#### **§23**

Ordinary meetings of the DCSG are held according to the rules set out in § 14.

### **Chairman and Vice Chairman of the Directional Council Student Government**

#### **§24**

1. The Chairman of the Directional Council of the Student Government and the Vice Chairman of the Directional Council of the Student Government are the executive bodies of the Student Government in a given field.

2. The member of the DCSG who received the most votes in the election referred to in § 10 shall become the Chairman of the DCSG. The member with the second highest number of votes cast shall become the Vice Chairman.
3. The responsibilities of Chairman of the DCSG include, in particular:
  - 1) directing the work of the DCSG;
  - 2) convening and chairing meetings of the DCSG;
  - 3) representing the DCSG.
4. In the event of the loss of the mandate or suspension of the Chairman of the DCSG, their duties shall be temporarily performed by the Vice Chairman of the DCSG.
5. If the Vice Chairman of the DCSG is unable to assume her duties, the next member of the DCSG shall assume the duties of the Chairman of the DCSG.
6. In the event of the loss of the mandate by the Chairman of the DCSG, the acting Chairman of the DCSG is obligated to convene an election meeting of the DCSG within 7 days, which must be held within 14 days of the date of the vacancy in the DCSG. At this meeting, a new Chairman shall be elected from among the members of the ACGS.
7. The above provision applies analogously to the Vice Chairman.

## **Chapter VI**

### **Treasurer of the Student Government**

#### **§25**

1. The position of Treasurer cannot be combined with that of Chairman or Vice Chairman.
2. The Treasurer is elected by the ACGS in a vote of the ACGS members, excluding representatives of the fields of study represented by the Chairman and Vice Chairman.
3. Treasurer:
  - 1) supervises the financial resources of the Local Government and the way they are spent their spending;
  - 2) conducts, in consultation with the ACGS, the financial management of the Local Government with observance of the principles of financial discipline;
  - 3) controls the spending of funds allocated by the Academy;
  - 4) prepares analyses and reports on the implementation of the budget in compliance with the principles of financial discipline;

- 5) compiles a report on the distribution of funds for student affairs and accounts for these funds at least once per academic year;
- 6) prepares the financial report of the Local Government and is responsible for making it available in the Public Information Bulletin on the Academy's website.

## **Chapter VII**

### **Oldies of the year**

#### **§26**

1. Elders are the executive body of the Local Government at the year level.
2. The starost of the year coordinates the activities undertaken by the starosts of the groups.
3. The head of the year cooperates with the authorities of the Faculty and the DCSG in matters related to the implementation of the educational process, including:
  - 1) To make proposals on the organization and implementation of the teaching process;
  - 2) Issuing opinions on individual student matters arising from the implementation of the Regulations on Studies.
4. The starost of the year in carrying out his tasks is guided by the requests and opinions of the group starosts.

#### **§27**

1. The Head of Year is responsible for the contact between the students of his year and the staff of the Academy.
2. The head of the year, in carrying out his tasks, is guided by the welfare of the students of his year.

#### **§28**

1. Elders are elected for the year by universal, equal and direct.
2. Elders may be dismissed by an absolute majority vote, in the presence of at least half of the students of a given year at the request of  $\frac{1}{4}$  of the students of a given year.

## **Chapter VIII**

### **Final provisions**

#### **§29**

1. The ACSG may, by a two-thirds majority vote in the presence of at least half of the statutory membership, adopt amendments to these Regulations.
2. Amendments to these Regulations shall come into force after their compliance with the PAAS Statute and the Law by the Rector.

#### **§30**

The Regulations shall enter into force as of the date of the Rector's determination of their compliance with the PAAS Statute and the Law.

President of the Student Government

Powiślańska Academy of Applied Sciences